Signing up for a 403(b)/457(b) plan

**403 (B) Plan**

**First step**

Choose one of the four providers below and set up an account. The choice of the provider is yours to make. People choose their provider from a variety of factors including fees, ability to contact company representatives, ease of sign-ups, prior relationship, etc.

**AXA Equitable**

Contact Julie Moriarty, CLU, RICP ([*Julie.moriarty@axa-advisors.com/*](http://Julie.moriarty@axa-advisors.com/) [*314-277-9447*](tel:(314)%20277-9447)) or Kyle Koprowitz ([[kyle.koprowitz@equitable.com](mailto:kyle.koprowitz@equitable.com)*/*](http://ryan.d.johnson@axa-advisors.com/) [*217-679-1737*](tel:(309)%20339-0866)) to set up an account.

**CSD Trust**

[Contact a rep at this link to set up an account](https://image.rsmail.aig.com/lib/fe2d1171706404757d1774/m/4/Parkway+Enrollment+Flyer.pdf).

**Fidelity**

Sign up for an account using the steps on the Fidelity on-line enrollment form. The sign-up site is at <http://www.netbenefits.com/ready2enroll>. Click enroll today to begin the process. Make sure you use plan ID 54177 under new plan ID, the site defaults to a plan ID for individuals without an employer enrolled.

**Horace Mann**

Contact Mike Roman (mike.roman@horacemann.com) to set up an account.

**Second Step**

Fill out the 403 agreement form found on the benefits site and send to Debbie Richardson in payroll.

**457 (b) Plan (Roth option available as well)**

Step 1. [Contact a rep at this link to set up an account](https://image.rsmail.aig.com/lib/fe2d1171706404757d1774/m/4/Parkway+Enrollment+Flyer.pdf).

Or go to [my.valic.com/onlineenrollment](https://my.valic.com/onlineenrollment/) to set up an account. Our Access Code is 44528235. It is recommended to use a browser besides internet explorer for the sign-up.

Step 2. Fill out the 457 agreement form found on the benefits site and send to Debbie Richardson in payroll.